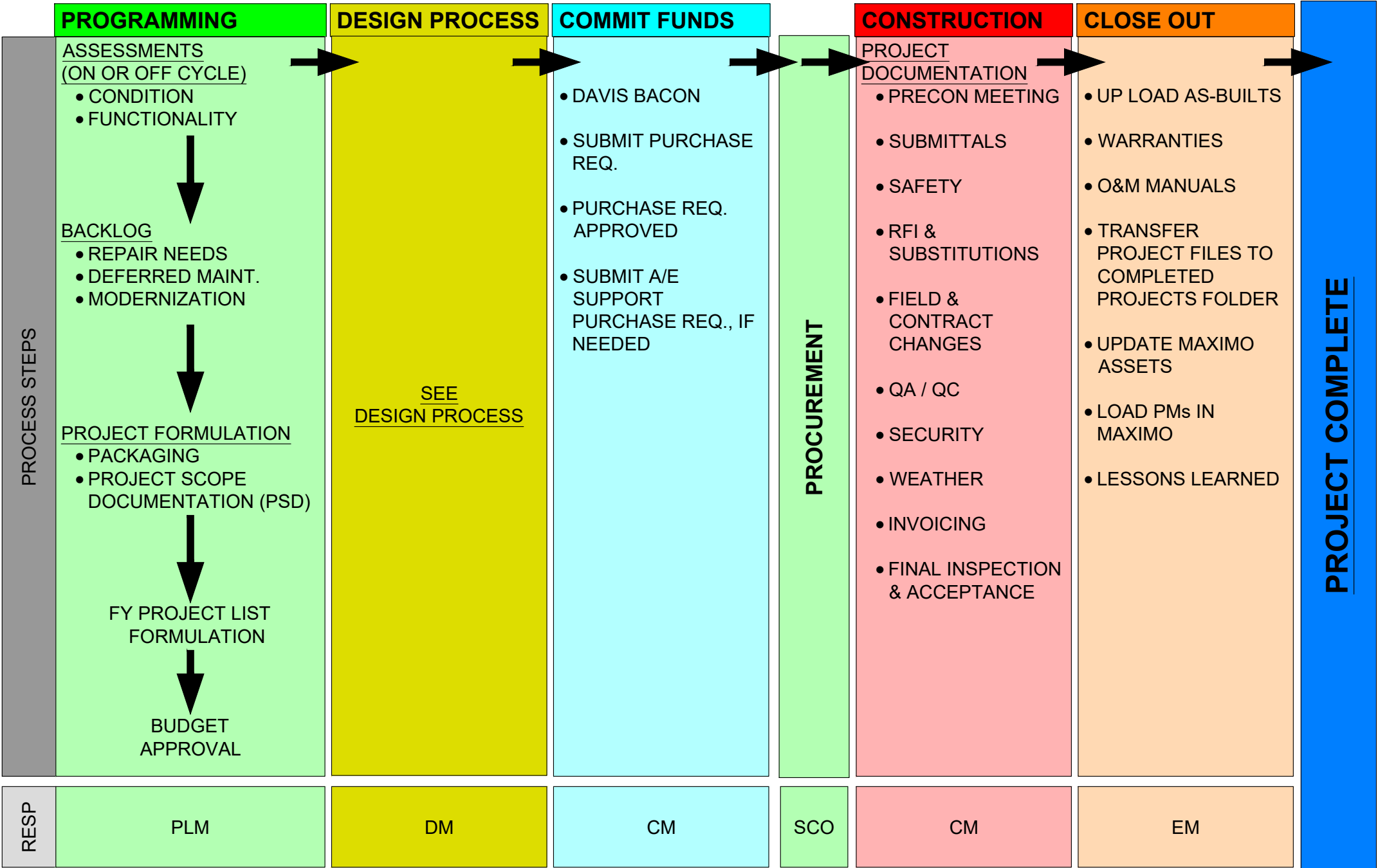


# PROJECT MANAGEMENT PROCESS

(PROJECTS > \$50K)



ABBREVIATIONS:

A/E	ARCHITECT / ENGINEER
BOD	BASIS OF DESIGN
CM	CONSTRUCTION MANAGER
CMMS	COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM
CPM	CONSTRUCTION PROJECT MANAGER
DCS	DOCUMENT CONTROL SPECIALIST
DM	DESIGN MANAGER
DPM	DESIGN PROJECT MANAGER
EM	ENGINEERING MANAGER
FD	FACILITIES DIRECTOR
FY	FISCAL YEAR
I/H	IN HOUSE
PLM	PLANNING MANAGER
PSD	PROJECT SCOPE DOCUMENT
RESP	RESPONSIBLE GROUP
SCO	SUBCONTRACTING OFFICER
SOTR	SUBCONTRACTING OFFICER TECH REPRESENTATIVE

**FM&L PROJECT MANAGEMENT PROCESS (PMP)**

FM&L FACILITY PROJECTS THAT HAVE A CONSTRUCTION BUDGET IN ACCESS OF \$50K (INCLUDING GPP BUT NOT SLI) WILL FOLLOW THIS STANDARD PROJECT MANAGEMENT PROCESS (PMP). THIS PROCESS INCLUDES FIVE PHASES INCLUDING PROGRAMMING/PLANNING, DESIGN, PROCUREMENT, CONSTRUCTION AND PROJECT CLOSE-OUT. DETAILED PROCESS MAPS AND PROCEDURES HAVE BEEN DEVELOPED FOR FM&L PHASES OF THE PROCESS AND ARE ACCESSIBLE FROM BOTH THE FM&L WEB PAGE (ENGINEERING TAB) AND THE M DRIVE AT M:\FACILITIES\MASTER DOCUMENTS\MANUALS. ALL FORMS USED IN THE PMP PROCESS ARE ALSO LOCATED WITHIN FOLDERS UNDER EACH MANUAL OR PHASE.

DESIGN AND CONSTRUCTION PROJECT MANAGERS ARE REQUIRED TO USE THIS PROCESS. THE DESIGN MANAGER AND THE CONSTRUCTION MANAGER WILL ENGAGE PROJECT MANAGERS FOR STATUS UPDATES ON A BI-MONTHLY BASIS. THE PROJECT CLOSEOUT PHASE WILL BE MANAGED BY THE ENGINEERING MANAGER WHO WILL TRACK PROGRESS ON A MONTHLY BASIS.